

FL-505 HMIS Privacy Notice

This Agency provides services for individuals and families at-risk of or experiencing homelessness. This Agency participates in the FL-505, Okaloosa Walton Homeless Continuum of Care (CoC), Homeless Management Information System (HMIS) and One Way Home- Coordinated Entry System (CES).

The FL-505 HMIS is used to collect basic information about clients receiving services from this Agency. This requirement was enacted to get a more accurate count of individuals and families experiencing homelessness and to identify the need for different services. The One Way Home (OWH) is used to connect individuals and families at-risk of or experiencing homelessness to the services they need.

HMIS is required by the U.S. Department of Housing and Urban Development (HUD) for agencies that receive HUD funding. HMIS is not electronically connected to HUD and is only used to share information by local authorized agencies. This Agency only collects information that is considered appropriate and necessary. The collection and use of all personal information are guided by strict standards of privacy and security. A Release of Information must be signed by the client. This Agency may use or disclose information from HMIS under the following circumstances:

- To provide or coordinate services for an individual or household;
- For functions related to payment or reimbursement for services;
- To carry out administrative functions;
- When required by law;
- For research and/or evaluation;
- For creating de-identified data; or
- To prevent or lessen a serious and imminent threat to the health or safety of an individual or the public in general

A copy of the CoC Privacy Policy, describing allowable uses and disclosures of data collected for the purposes of HMIS is available to all clients upon request.

This privacy notice and the privacy policy may be amended at any time and those amendments may affect information obtained by the organization before the date of the change.

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